

Michael Werneburg, PMP

❖ Summary

I am an energetic and organized project specialist with 18 years' experience. I specialize in building processes, managing risk, and internal audit. In 2012 I completed my PMP designation. I like: **ITIL** for service delivery; **COBIT** for organizing the enterprise; **internal audit** for drawing up a list of things to fix.

I am currently looking for permanent employment in Toronto.

❖ Employment History

Portfolio Aid

Risk Manager

Toronto, November 2010—present

I joined Portfolio Aid as a consultant to ensure that their practices and standards were sufficient to successfully serve FRE clients. Using guidance such as COBIT, OSFI, and CICA, I got the company through its first 5970 audit in 2011.

I've now joined the management team, serving as internal auditor and driving a host of activities ranging from product development to IT and COB.

- Defined 5970/COBIT 4.1 project deliverables, set timelines, and managed project to completion
- Interpreted sources such as the **OSFI regulations on outsourcing services** for schedule-1 banks and life insurance firms
- Built a complete software development life cycle (**SDLC**) process
- Implemented **COB**, disaster recovery, internal audit, and risk management
- Developed and manage product enhancement processes

Caritas KK

Founder & CEO

Tokyo, April 2009–November 2010

Provided consulting services for EDS Solcorp in the Asia-Pacific region. In concert with a team of industry specialists, I also pitched IT and management consulting solutions in the financial market. Clients included ING Life, The Hartford Life, Sun Life, Oracle, and HP/EDS.

- Wrote proposals for consulting services including **business analysis**, systems integration, and management consulting
- Jointly **designed a strategy** for Oracle Insurance Policy Administration System adoption for the Japanese market
- Consulted with HP/EDS clients on Ingenium integration and support including virtualization technologies

Exploring a business opportunity, I founded an [e-commerce jewelry business](#) in April of 2009. It launched on St. Valentine's Day, 2010. I managed the project from inception to completion.

- Created the **business plan** and profit model, budgeting and accounting
- Managed **project delivery** including contributions from a global team of contract staff, consultants, and suppliers
- Pitched business idea to potential investors in Tokyo

NikkoCiti Ltd

Vice President

Tokyo, Apr 2007–Apr 2009

Successfully led a process implementation project, establishing ITIL incident, problem, and change management processes. Success served as model for Citi's regional operation.

- Reduced most-severe incidents **by 70%** (2008 over 2007)
- Reduced incidents due to change to fewer than **one in 800**
- Earned the **highest-possible rating** in year-end review (top 3-5%)

ING Life Japan

Technical Architect

Tokyo, May 2006–Apr 2007

Managed the creation of new technical architecture and processes.

- Designed **SDLC process** & platform and an ITIL-based change request process
- Managed the deployment of a sprawling **technical implementation project**
- **Architected** user management framework for the enterprise, integrating Human Resources "book of record" system

❖ Early Career

I started my career in 1994 working for start-ups, first following my academic career in Geography, then as a software engineer. I moved to Toronto in the spring of 1995 and entered the **financial industry** with Trimark Mutual Funds where I was promoted twice over two years for my work in process implementation, pioneering technical projects, and introducing Internet and intranet technology.

During the "Web 1.0" boom years, I worked for two small **Internet** start-ups before settling into a role with Star Data systems that gave me experience in solving problems for clients in the **financial industry**.

Living in **Australia** for 2000 I helped launch the official website of the Australia Olympic team as well as the official portal of the Sydney games. In the following year I worked for **Macquarie Bank** integrating a new CRM with existing enterprise management systems.

Following my return to Canada I choose to pursue contract work. During this time I consulted with **Bell Mobility**, Telus Managed Services, and a software start-up. I also worked with **Morgan Stanley** in implementing a global solution for enterprise management.

In 2005 I took a position with EDS Solcorp that sent me to **Japan**. In that role, I integrated, upgraded and managed software installations for the Ingenium/PathFinder policy administration suite.

❖ Learning & Certification

Volunteering

- Canadian Consular division, 2006–2010.
- Served as an **emergency response warden** for Minato.
- Planned evacuation of Canadians living in Minato City.

Business creation

- Created **business plan** and marketing plan
- Created executive summary and profitability model; pitched business concepts to investors
- **Managed project** with in-country & overseas contributors

Fleming College, 1993 – 1994

- Geographic information systems **certificate**

Brock University, 1989 – 1993

- **Bachelor Degree** in Science (with Honours)
- Internships with Ontario MNR, Niagara Region

Ryerson University, 2011

- Completed "Marketing 100" course

Certification

Project Management

- Member of PMI since 2011
- **PMP** obtained April, 2012

Systems Audit

- Member of ISACA since 2011
- **CISA** certification scheduled for December, 2012.

ITIL

- Completed **ITIL** version 2 "Foundation Certificate", 2006
- ITIL change management, incident management, and problem management CBT, 2007-2008